



NORTHAMPTON
BOROUGH COUNCIL

Equality Impact Assessment – screening.

Name of Strategy/Policy Wootton Conservation Area re-appraisal and management plan
Date of Assessment: 13th of January 2010

Is this a new or updated Policy? New ☐ Updated ☒

How is the Strategy/Policy finalised/adopted: Cabinet/Board ☒ Delegated ☐

Lead Officer conducting the assessment: Jane Jennings Job Title: Built Environment and Heritage team leader

Service area: Planning Policy and Conservation Contact details: 837637

Others involved in the assessment (*this could include service users, front line officers, people with specialist knowledge or interest*):

Paul Lewin - Planning Policy and Conservation Manager

Edmund Fox - Conservation Officer

Identify what the activity is trying to achieve – why is the Strategy/Policy required (*is there a statutory duty, how was the issue identified, who was the originator of the activity, etc*).

The Council has a statutory duty to publish up-to-date appraisals and management plans for all its conservation areas. The re-appraisal and plan enable the Council to fulfil this statutory duty.

Purpose of the Strategy/ Policy. (*What does the activity involve e.g. In the case of Conservation, identifies historic character, identifies methods to safeguard character, identifies areas for enhancement but this will not be the enhancement work itself, etc. Consider how the activity relates to the council's equality and diversity duties and priorities*).

The purpose of the appraisal and management plan for Wootton is to identify the historic character of the area that makes it worthy of conservation area status. The plan identifies how the character is to be preserved or enhanced.

Identify the main beneficiaries or people affected by the issue (*who benefits or is affected - local residents and users of area, community at large, visitors to the town, contractors working in the area, people delivering the service etc*).

Owner/occupiers of properties in the conservation area, users of the area, community at large, visitors to the town.

What information exists already?

Much historic information regarding the area exists in various locations within and outside NBC.

Has any consultation been undertaken on this or related issue?

A public consultation exercise took place regarding the appraisal which consisted of sending a leaflet highlighting the document and where copies could be obtained, to all properties in the area. Copies of the full document were sent to partner organisations, local amenity groups and key stakeholders. A number of copies of the full document were made available at the parish council office at the Wootton community Centre. Copies were also placed in local libraries and other civic buildings. A questionnaire was made available for anyone who wished to comment on the document.

If copies were required in large print, braille, audiotape or translation to another language contact details were provided.

Are any reports or other relevant documents available from our organisation or from partners or other sources?

There are national policy documents and guidance notes provided by a number of outside organisations regarding best practice when undertaking conservation area appraisals

Which parts of the activity have the potential for adverse impact or to discriminate unlawfully? *(Factors or issues that could contribute to inequality, consider risks and opportunities).*

Based on previous experience, the main equality strand that has the potential to be adversely effected by listed building/conservation area issues are those with a disability in particular the mobility impaired. Some works to improve access to buildings or movement within buildings for those with movement problems, cannot be allowed due to the serious detrimental impact on the character and integrity of the building. Each case is assessed on its merits. However, for this appraisal and plan, it is considered that it does not seek to substantially alter the context to either increase or reduce the impact in the future of the issue.

Could a particular sector of the community be disadvantaged by the strategy/policy.

Yes ☐ No ☒ *(give details of any evidence you may have)*

If yes, proceed to undertake an [Equality Impact Assessment](#) (EIA)

If no, then have this confirmed by the Corporate Equalities Steering Group representative for your area and signed off by your Service Head / Corporate Director/ Board. In the event of any queries, check with a member of the Policy team.

Action points *(please make this SMART-state what/who/how/when)*

None

I agree that this policy/strategy/function/activity should/should not proceed to a full Impact Assessment

Confirmed by:

Signed by:

Please attach a copy of this screening to the document it relates ✓

Copy to be sent to Policy Team Leader at policy@northampton.gov.uk ✓